



**US Army Corps  
of Engineers**  
Wilmington District

Bulletin #: SCEP\_TS-12-02  
Opening Date: 16 MAY 2012  
Closing Date: 25 MAY 2012  
Open to All U.S. Citizens

## RECRUITING BULLETIN

Technical Services Division, Wilmington District,  
US Army Corps of Engineers,  
Attn: TS/Ernest Carr (SCEP-Civil/Mechanical/Electrical Engineer)  
69 Darlington Avenue, Wilmington, NC 28403; E-mail: [ernest.d.carr@usace.army.mil](mailto:ernest.d.carr@usace.army.mil)  
Phone: (910) 251-4870

**STUDENT CAREER EXPERIENCE PROGRAM (SCEP)**  
Student Trainee (Civil, Mechanical or Electrical Engineer), GS-0899-4, \$27,990  
Promotion potential to GS-0899-05, \$40,706

**DUTY LOCATION:** Ft. Bragg, N.C.

**VACANCIES:** 1

**SALARY:** Grade and salary depend upon duties to be performed, the curriculum, and qualifications of the student. Students employed may be eligible for promotions as they progress in their work and upon recommendation of their supervisor.

**OBJECTIVE:** This program provides experience that is directly related to the student's educational program and curriculum and career goals. This program provides for a schedule of periods of attendance at an accredited school combined with periods of career-related work in this agency. The work experience **MUST** be related to his/her academic/career goals. The Student Career Experience Program is a formally structured program and requires a written agreement by all parties (agency, school, and student) as to the nature of work assignments; schedule of work assignments and class attendance; evaluation procedures, and requirements for continuation and successful completion of the program.

**MAJOR DUTIES:** This position is in the Student Career Education Program (SCEP). The SCEP is a planned and progressive, career-related student employment program, which provides for the integration of academic studies and Federal work experience. Upon satisfactory completion of the educational and work requirements, the incumbent is eligible for noncompetitive conversion into the competitive service. This position requires basic knowledge of the theories, principles, and practices of civil, mechanical or electrical engineering. The duties of this job relate to the work portion of the SCEP. Because all assignments are designed primarily for developmental purposes, they are screened to eliminate difficult or unusual problems. The Student Trainee must possess resourcefulness and initiative in planning the details to accomplish the assignments governed by established procedures.

Receives training in the principles, concepts, work processes, and regulations of one or more functional areas of workforce management. This basic training is designed to provide a career-oriented introduction to the background, philosophy, concepts, and scope of the Army's engineering program and a practical understanding of the policies of the employing organization. Work assignments are usually clear-cut and designed to provide experience in a variety of civilian workforce activities.

Assignments may include, but are not limited to, the following:

Student Trainee having completed a minimum of two full academic years of study leading to a bachelor's degree in the field of Civil, Mechanical or Electrical Engineering, periods of planned work

experience and related study. Duties are consistent with the current stage of academic progress in an accredited college or university and are structured to prepare the trainee to assume the duties as a Civil, Mechanical or Electrical Engineer upon completion of the training program.

1. While on the job works under the guidance of, and assists professional personnel in scientific, engineering, and allied fields, performing professional duties pertinent to Civil, Mechanical or Electrical Engineering.

2. Participates in research or other scientific or technical work such as development design, surveys, investigations, computations, laboratory or field testing, or construction. Operates apparatus under carefully controlled conditions for precise measurements, computes or analyzes data, and prepares reports.

Performs other duties as assigned.

**WORK SCHEDULES:** Subject to organizational needs and resources, students may work full-time or part-time; however, the student's work schedule must not interfere with the student's academic schedule/progress.

## **QUALIFICATIONS REQUIREMENTS:**

### **1. Student Status Requirements:**

a) The required education must lead to a bachelor's degree with specialization in or directly related to the field in which the student trainees will receive training on the job. The degree of specialization in this field must satisfy on graduation the specific educational requirements in the qualification standard for the corresponding two-grade interval positions.

b) At least the minimum age required by Federal, state or local laws and standards governing the employment of minors.

c) Taking at least half-time academic course load in an accredited school.

### **2. Minimum Level of Education and/or Experience**

Completion of 2 academic years of post-high school study or associate's degree or 1-year of general experience.

You may review the Department of Army qualification standard for SCEP positions online at <http://cpol.army.mil/library/staff/122204SCEP-Qual-Std.doc>. You must meet the specific qualification for the position in which you are applying. The work experience **MUST** be related to his/her academic/career goals.

### **3. Must be a US citizen or National with allegiance to the US**

Only a United States citizen (including citizens of Guam, Northern Mariana Islands including Siapan, Rota, Tinian; Puerto Rico; and the Virgin Islands of the United States, including St. Croix, St. Thomas, and St. John) and nationals from American Samoa and Swains Island may be appointed to this position.

**4. Employment of Relatives:** In accordance with 5 CFR part 310, a student may work in the same agency with a relative when there is no direct reporting and the relative is not in a position to influence or control the student's appointment within the agency.

### **5. Other Requirements**

☐ Personnel security investigation required.

☐ License/Certification: Valid State Drivers License

- ☐ One year trial/probationary period may be required.
- ☐ Male applicants born after December 31, 1959 must complete a Pre-Employment Certification Statement for Selective Service Registration.
- ☐ Direct Deposit of Pay is required.

**BENEFITS:** Students appointed under this program are entitled to earn annual and sick leave; holiday pay; health and life insurance; and retirement coverage.

**WHERE AND HOW TO APPLY: U.S. ARMY CORPS OF ENGINEERS**

ATTN: Ernest Carr/(SCEP\_TS-12-02/Civil/Mechanical/Electrical Engineer)  
69 Darlington Ave  
Wilmington, NC 28403

Forms and information may be obtained on the Wilmington District homepage at:  
<http://www.saw.usace.army.mil/CPAC/index.htm>, or by contacting: Wilmington District, (910) 251-4870, 69 Darlington Ave, Wilmington, North Carolina 28403, [ernest.d.carr@usace.army.mil](mailto:ernest.d.carr@usace.army.mil).

1. Résumé-Include supervisory references from the past 5 years and 3 personal references who are not former supervisors and are not related to you (provide daytime phone number, mailing address, and email address for each)
2. Transcript- may be an unofficial copy. If hired, will be required to submit official transcript.
3. Request for Verification of Student's status form \* (the school registrar or career center coordinator must complete)
4. Class/Work Schedule Form \*
5. DD-214, Discharge Certificate (if a veteran).

\* may be obtained from <http://www.saw.usace.army.mil/CPAC/index.htm>

**INCOMPLETE APPLICATIONS MAY AFFECT ELIGIBILITY TO BE REFERRED**

NOTE: If selected, candidate will be required to complete Employment Verification Form in accordance with PL 99-603, which requires employers to hire only individuals who are eligible to work in the United States. **Males born after December 31, 1959 will be required to sign a statement regarding Selective Service Registration.**

**ALL CANDIDATES WILL RECEIVE CONSIDERATION WITHOUT REGARD TO RACE, CREED, COLOR, NATIONAL ORIGIN, SEX, AGE, RELIGION, POLITICAL, AFFILIATION OR ANY OTHER NON-MERIT FACTOR.**